



## ENROLLMENT CONTRACT

### 2018-2019 Academic Year

Parents or guardians should sign this Enrollment Contract and return it to the Rudlin Torah Academy office. Enrollment contracts and the \$200 registration fee per child are due by March 23rd. Rudlin Torah Academy (“RTA”) agrees to enroll the following child(ren) for the 2018-2019 school year.

Child’s Name \_\_\_\_\_ Grade in 09/2018 \_\_\_\_\_

Child’s Name \_\_\_\_\_ Grade in 09/2018 \_\_\_\_\_

Child’s Name \_\_\_\_\_ Grade in 09/2018 \_\_\_\_\_

Child’s Name \_\_\_\_\_ Grade in 09/2018 \_\_\_\_\_

### TUITION AND FEES

In consideration of the acceptance of the Enrollment Contract by RTA, the undersigned (“I”, “me” or “you”) agrees to pay the required tuition and fees (less any financial aid received by the properly filed scholarship application) of \$\_\_\_\_\_ computed as per the fee schedule, below. Note: RTA will add a 2.5% processing fee to credit card payments in order to cover the charges imposed upon RTA by credit card companies.

I will pay tuition and fees as per the following timetable:

1. A non-refundable reservation deposit in the amount of \$200.00 per child is due on or before March 23, 2018.
2. Please check a payment option. Option 2 and 3 require enrollment and payment through our tuition management service, FACTS.

**OPTION 1: ANNUAL PAYMENT**  
One payment in the amount of \$\_\_\_\_\_ due no later than August 31, 2018.

**OPTION 2: THREE PAYMENT PLAN**  
Three payments in the amount of \$\_\_\_\_\_ each are due August 25, November 25, and February 25. Please add a one-time \$20 handling fee for this option.

**OPTION 3: MONTHLY PAYMENT PLAN**  
Ten payments in the amount of \$\_\_\_\_\_ each are due on the 25th of each month beginning August through May. Please add a one time \$20 handling fee for this option.

## TUITION AND FEE SCHEDULE 2018-2019

	<b>Tuition</b>	<b>Administrative Fees</b>	<b>Security Fee</b>	<b>Chesed Dinner</b>	<b>PVA Dues</b>
Kindergarten	\$8,080.00	\$950.00	\$100.00*	\$50.00**	\$36.00***
Grades 1-4	\$9,985.00	\$950.00	\$100.00*	\$50.00**	\$36.00***
Grades 5-8	\$10,215.00	\$950.00	\$100.00*	\$50.00**	\$36.00***

\*Per child

\*\*Per parent or guardian

\*\*\*Parent Volunteer Association dues per family

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### FINANCIAL AID

Select One:  I will be seeking financial aid for the 2018-2019 school year.

I will not be seeking financial aid for the 2018-2019 school year.

If I am eligible for and receive financial aid from RTA for the 2018-2019 school year, the required tuition and fees will be reduced by the amount of the financial aid granted. I agree to submit all necessary documentation to FACTS, via its online process, by July 1, 2018. I may contact RTA for assistance regarding the submission of my information to FACTS, if needed. I understand that if I have not properly submitted all necessary information to FACTS by July 1, 2018, I will be billed, and obligated to pay, the full amount of tuition and applicable fees unless RTA, in its sole discretion, decides otherwise.

If I am eligible for the Virginia Education Tax Credit Program (VETCP) for the 2018 - 2019 school year, I understand that any monies received by RTA from the VETCP will be applied as a credit to my full tuition amount. I understand that after such application of the VETCP that I may still owe a balance for tuition. I understand that further financial aid may be granted by the scholarship committee to offset some or all of the balance due. In applying for VETCP scholarship(s), I agree to submit all necessary documentation to FACTS, via its online process, by July 1, 2018, and I allow RTA to submit my financial documents to the agency responsible for the funding of the scholarships.

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### CANCELLATION AND EARLY WITHDRAWAL

You may cancel this Enrollment Contract without penalty (except forfeit of the Reservation Deposit) by providing written notice to RTA on or before August 1, 2018. Any costs incurred by RTA will be deducted from the refund.

If enrollment is canceled after August 1, 2018 parents or guardians financially responsible for the student(s) are obligated to pay the full annual charges as set forth in this Enrollment Contract.

Your obligation to pay the tuition and fees for the full academic year is unconditional. After August 1, 2018 no portion of tuition and fees paid or outstanding will be refunded or canceled in the event of absence, withdrawal or dismissal from the school of the above student(s).

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### PARENTAL PARTICIPATION

I understand that my participation in school activities is an integral part of the education of my child(ren), as well as the ongoing functioning of RTA. I therefore agree to both of the following:

1. I am purchasing \_\_\_\_\_ (one per parent or guardian) ticket(s) at the discounted parent rate of \$50.00 per ticket to attend RTA's annual Chesed Dinner, held in the spring of 2019. Payment for the ticket(s) will be in a manner consistent with the payment option selected above.
2. I will participate in the RTA Give or Get program during the period June 1, 2018 to May 31, 2019. The program is described in a separate letter which I have read and understand.

**NOTICE OF NON-DISCRIMINATORY POLICY AS TO STUDENTS**

The Rudlin Torah Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, scholarship and loan programs, athletic, and other school administrated policies.

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**MISCELLANEOUS**

I understand and agree with the following rules, policies, and contractual provisions:

1. In signing this Enrollment Contract, I accept the rules and regulations of the school as stated in the current Parent Handbook, which I have read and understand, as may be amended from time to time.
2. I agree to release and hold harmless RTA, its agents and employees, from all claims, damages or other liabilities for injuries to my child which are not the result of gross negligence by RTA, its agents or employees.
3. I agree to indemnify RTA for damages caused by my child(ren). I give permission for my child(ren) to attend all school sponsored trips and activities.
4. I understand and agree with RTA's policy that the above-referenced students' grades and transcripts will not be released unless my account has been paid in full and all Give or Get requirements have been met.
5. I grant RTA permission to use and release photographs and other images of my child/children in RTA-related promotional materials, marketing efforts, social media, and productions without restriction. This release applies to all images of my child/children in print, electronic, video and broadcast formats.
6. I understand that RTA shall have the right to pursue legal action for collection of school tuition and fees, and that I will be responsible for all costs of collection, including court expenses and reasonable attorney's fees.
7. No amendment to this Enrollment Contract will be effective unless it is in writing and signed by both RTA and me.
8. This Enrollment Contract shall be interpreted in accordance with the laws of the Commonwealth of Virginia. In order to reserve a place for your child(ren), for 2018-2019, this Enrollment Contract and your Reservation Deposit must be received by the school no later than March 23, 2018.

My signature below affirms that I have read, understand, and accept the terms and conditions of this Enrollment Contract.

*Signature of Parents or Guardians Financially Responsible for Student(s):*

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Print Name Signature

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Address Date

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Print Name Signature

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Address Date

*ACCEPTED: The Rudlin Torah Academy*

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By Date